



Leidenschaft
fürs Leben.

Internship abroad
Financing opportunities



International Office at SRH

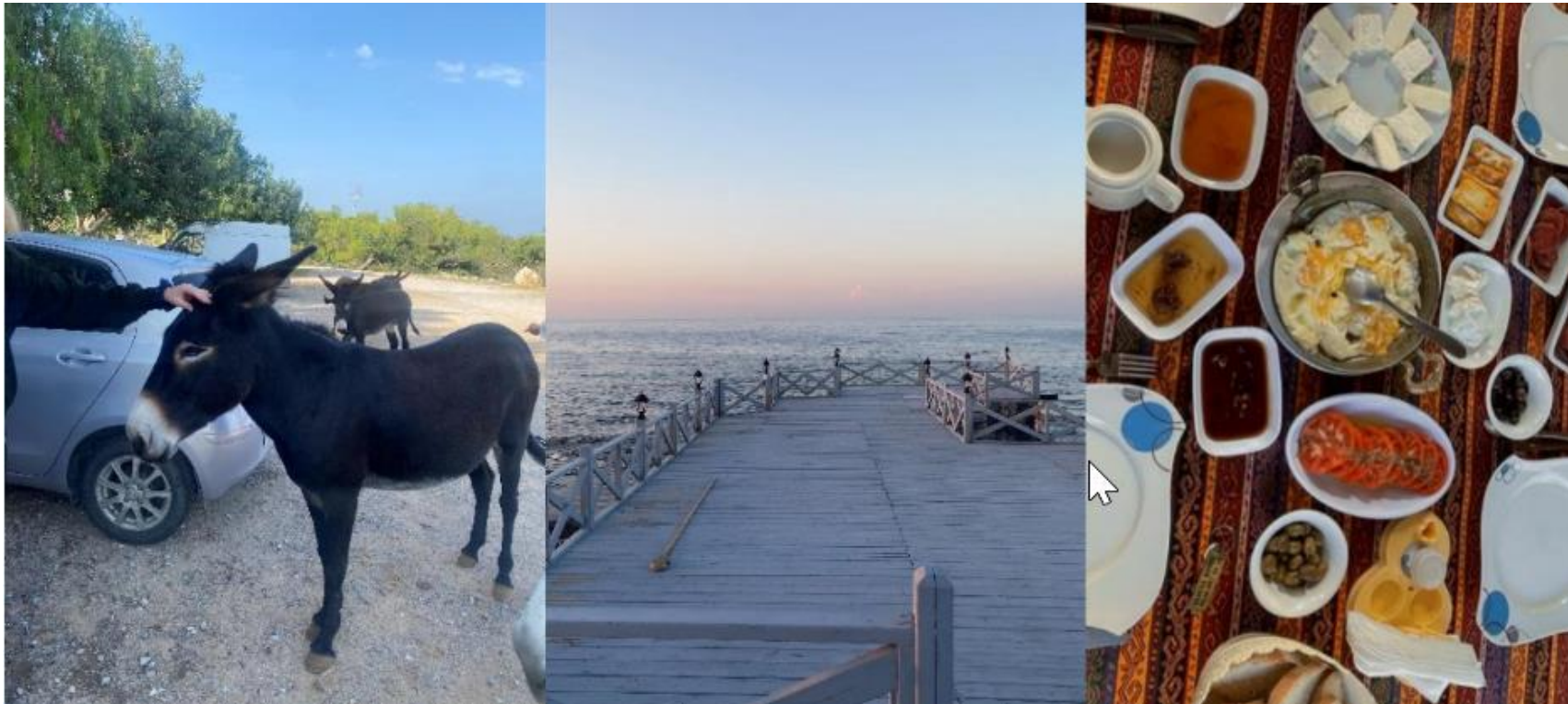
Website: <https://www.srh-berlin.de/en/university/services/international-office/internship-abroad/>

How we can support you as an intern

- inform about scholarships for interning abroad
- Erasmus+ for internships mainly in Europe for students and graduates
- PROMOS for internships worldwide
- help with questions and problems concerning studying or interning abroad

What do students say, who have been abroad?

<https://www.srh-berlin.de/en/university/services/international-office/testimonials/>



Erasmus+

Basics of the funding



- max. 12 months for each study cycle (Bachelor, Master, PhD)
- internships between 60 days and 12 months
- internship after graduation: funding possible up to 12 month after finishing your study programme

NEW: blended mobilities/ short mobilities

combination of a virtual internship and short physical stay abroad at internship company between 5 – 30 days

- Erasmus+ is a financial support, not a full scholarship
- may be combined with other scholarships/funding, e.g. Auslands-BaFöG or Deutschlandstipendium
- Payout in two instalments: 70% bevor ethe beginning, 30% after return

Erasmus+

Internships abroad



What kind of internships can you do within the Erasmus+ programme?

- mandatory or voluntary, payed or unpayed internships
- in any public or private sector relevant to your studies and/or professional career
- may be combined with research and writing of a final thesis
- some universities offer research internships

Requirements for the internship to be eligible for Erasmus+?

- you are enrolled as a degree seeking student at SRH Berlin
- your internship provider signs a Learning Agreement for traineeships with a description of your tasks and your programme director confirms it
- if applicable, you graduated recently and will finish your internship within twelve months

**Please always
discuss your plans
with your
programme
director!**

Erasmus+

Internship options



in any programme country, public or private organisation active in the labour market or in the fields of education, training, youth, research and innovation:

- a public or private, a small, medium or large enterprise
- a public body at local, regional or national level
- embassies or consular offices of the sending Programme Country
- a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions
- a research institute; a foundation
- school/institute/educational centre
- non-profit organisation, association, NGO
- a body providing career guidance, professional counselling and information services

Which countries can you go to with Erasmus+?

PROGRAMME COUNTRIES

EU countries

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden

Non EU-countries

Iceland, Liechtenstein, Norway, Rep. of North Macedonia, Serbia, Turkey,



Which countries can you go to with Erasmus+?

PARTNER COUNTRIES



Partner countries

The International Office of SRH Berlin University of Applied Sciences does not fund internships in partner countries through Erasmus+, as the budget is too small.

If there is money left over from the approved Erasmus+ budget for international mobilities for internships outside Europe, this will be communicated to the students separately.

Grants Erasmus+ Programme countries



Individual support (from winter semester 2023/24)

Gruppe	Zielland	Wieviel?
Group 1 Programme Countries with high living costs	Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden Partnerländer aus Region 14 (Färöer-Inseln, Schweiz, Großbritannien)	750€/ month
Group 2 Programme Countries with medium living costs	Austria, Belgium, Cyprus, France, Greece, Italy, Malta, Netherlands, Portugal, Spain Partnerländer aus Region 5 (Andorra, Monaco, San Marina, Vatikan Staat)	690€/month
Group 3 Programme Countries with lower living costs	Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, North Macedonia, Turkey	640€/month

Grants Erasmus+ Blended Mobilities/ Short mobilities



Stay abroad must last between 5 - 30 days, it does not matter how long the virtual component of the internship is:

The base amounts of individual support are set as follows:

Duration of the physical activity	Amount (any Programme or Partner Country)
Up to the 14th day of activity	70 EUR per day
15th to the 30th day of activity	50 EUR per day

It must be possible for students to acquire at least 3 ECTS during a blended mobility.

Grants Erasmus+

Fewer opportunities



Top Up of +250€/ month for students who are part of one of these groups:

- Degree of disability of at least 20%.
- Chronical disease
- Travellers with children
- First-time academics (students from a non-academic home)
- Working students

For the proof of one of these aggravated conditions, supporting documents or a declaration on honour are required.

Grants Erasmus+

Green travel – sustainable travel



Financial incentive for environmentally friendly travel

Travel costs:

unique payment of 50€

+

Additional funded days

up to 4 days additional funding via individual support

train, bus, car-sharing, bicycle....



Erasmus+

Application process



Deadline

- 6 weeks before you start your internship, if the money should be paid in advance
- We accept applications as long as the funding is covered!
- If you hand in your application after you started your internship, we can fund you from the day your completed application has arrived.

ERASMUS+ applications documents:

- Application form
- enrolment certificate from SRH Berlin (CampusNet or student service)
- Learning Agreement for traineeships (part "Before the Mobility") – template provided by International Office
- Confirmation of internship company (copy of contract or similar)

Erasmus+

Application documents



Further documents provided by the International Office:

- Proof of eligibility and further participation
- Proof of insurance coverage
- Grant Agreement (contract on amount and period)

OLS-language test

- obligatory for Erasmus+ mobilities, except for native speakers
- Link will be sent by email

Send all application documents to internationaloffice.hsbe@srh.de

Plan ahead! Inform us as early as possible about the country and duration of the stay so that we can take this into account in our budget, if necessary, we will apply for more funding.

First instalment before/at the beginning of your internship

Second instalment after you completed the internship

Hand in the following documents as soon as possible:

- Learning agreement – “After the mobility”
- Confirmation Letter
- EU-Survey - sent by email
- experiences report for future Outgoing students (word doc, video, blog, poetry)

Questions on Erasmus+???

PROMOS

internships worldwide



DAAD



What kind of internships can you do with PROMOS?

- mandatory or voluntary, payed or unpayed internships for degree seeking students at SRH Berlin
- in any public or private sector relevant to your studies and/or professional career
- may be combined with research and writing of a final thesis
- possible funding between finishing a Bachelor´s degree and starting a Master´s degree

Please always discuss your plans with your program director!

Please note!

Internships for which special internship programs from the DAAD can be taken advantage of are not eligible for PROMOS funding.

(at EU institutions, non-governmental organizations, institutions/organizations that administer EU programs, as well as at German foreign representations)

[See information here](#)

PROMOS

Basics of the funding

- Internships must last between 6 weeks and 6 months

monthly grants

2023:

350 till 550 Euros depending on the destination country

- one payment before starting the internship
- PROMOS is a financial support, not a full scholarship
- may be combined with other scholarships/funding, e.g. Auslands-BaföG or Deutschlandstipendium

- application form
- enrolment certificate from SRH Berlin (CampusNet or student service)
- current transcript of records (CampusNet or examination office)
- motivational letter
- proof of language skills
- CV
- recommendation letter of one of your professors or lecturers
- internship confirmation or contract

PROMOS

Deadlines



DAAD

srh

— Fill out the documents and send them to internationaloffice.hsbe@srh.de

Deadline: 15.06.

We accept applications as long as the funding is covered!

If you hand in your application after you started your internship, we can fund you from the day your completed application has arrived.

Plan ahead!

Inform us as early as possible about country and length of your stay, we include that into our budget or ask for more funding, respectively

Questions on PROMOS???

Other financial options

BAFöG for internships

- only for mandatory internships abroad of at least three months
- primarily for German citizens; international students are eligible under certain circumstance => see website (in German)

Foundations

- HAW. international – DAAD (German Academic Exchange Service)
scholarship database (in German) – not combinable with Erasmus+ or PROMOS

International students

- is there support from your home and/or in your internship host country?

Check local funding opportunities in your host country

- e.g. accommodation allowance CAF in France

Don't forget!

If you found a partner institution for an internship:

- Apply for a visa if necessary, it can take a lot of time!
- Take out sufficient insurance coverage (health, accident, liability insurance)!
- Find accommodation!
- Plan your trip!

Travel planning

Find out about travel warnings, visa regulations etc. from the German Foreign Office at:

<https://www.auswaertiges-amt.de/de/ReiseUndSicherheit/10.2.8Reisewarnungen>

<https://www.auswaertiges-amt.de/de/ReiseUndSicherheit/reise-und-sicherheitshinweise>

Sufficient insurance coverage must be guaranteed!

Whom can you ask?

How to find internships? How do I apply?

— Career Service @ careerservice.hsbe@srh.de

Scholarships – Erasmus+, PROMOS, DAAD

International Office @ internationaloffice.hsbe@srh.de

Thank you for your attention!

www.studieren-weltweit.de

Anne Strauß

Outgoing Coordinator
International Office
SRH Berlin University of Applied Sciences
Ernst-Reuter-Platz 10
10587 Berlin

Office hours:

SoPA: Wednesday 10.00 – 14.00

Ernst-Reuter-Platz: Tuesday 10.30 – 15.00
Thursday 10.30 – 15.00

BSDC: Monday 10.00 – 15.00

Kontakt: internationaloffice.hsbe@srh.de

MS Teams: Anne Strauß/ Tel.: 030 515 650 461